Rules of applying for and payment of support of the Dora Plus sub-activity 2.2 for visiting doctoral students in the 2016/2017 academic year

On the basis of clause 30 of the Rector of the University of Tartu Decree no. 68 of 17 December 2015, Rules and Principles of the Work of the Rector’s Office, I establish the rules of applying for and payment of support of the Dora Plus sub-activity 2.2 in the 2016/2017 academic year as follows:

1. The University of Tartu has signed a partnership agreement no. 36.9-2/63 (hereinafter partnership agreement) with Archimedes Foundation for supporting the mobility of international visiting doctoral students.

2. Dora Plus sub-activity 2.2. enables to support the studies and research of international visiting doctoral students at the University of Tartu during 1–10 months. The minimum period of study mobility is 30 calendar days.

3. The terms and conditions of applying for support for the structural units of the university, supervisors and foreign visiting doctoral students are provided in the directive no. 471 of the Minister of Education and Research of 9 December 2015 “Establishing the terms for granting support to implement the action “Support for internationalisation, mobility and future generations in research and higher education “Dora Plus”” and in the manual of the Dora Plus sub-activity 2.2, approved by Archimedes Foundation.

4. Grant applications to support the studies or research of a foreign visiting doctoral student are submitted in two parts.
4.1. The supervisor in the University of Tartu submits to the Dora Plus coordinator (Kadri Orula, kadri.orula@ut.ee):
4.1.1. the individual work plan and the objective of the international visiting doctoral student for the period while the student is at the University of Tartu.
4.2. The applicant international visiting doctoral student submits the following documents electronically (at https://incoming.ut.ee/courses/course/1915-visting-phd) and on paper, by the date specified by the university:
4.2.1. application;
4.2.2. academic CV;
4.2.3. certificate from the educational institution of the student’s country of residence that
he/she is matriculated as a doctoral student for the study mobility period;
4.2.4. identification document (copy of ID card or passport).

5. In 2016, grant applications can be submitted by 10 November and 10 December. Notification of the deadlines of next application rounds will be sent via the supervisors’ mailing list (juhendajad@lists.ut.ee) and published in the university’s website at http://www.ut.ee/en/studies/studyabroad/dora.

6. In the application round of 10 November 2016, a grant can be applied for and assigned to a person who was admitted to the University of Tartu as an international visiting doctoral student not earlier than 29 August 2016. Later applications must be submitted so that the grant committee could make their decision on approving the application before the person is admitted to the University of Tartu as an international visiting doctoral student.

7. Applications are reviewed and the decision is made by a grant committee, consisting of the following members:
   Reet Marits – Senior Specialist for Doctoral Studies, Ülle Tensing – Senior Specialist for International Studies, Kadri Orula – Consultant for Doctoral Studies Measures / Dora Plus Coordinator, Secretary of the Committee

8. If there are equal candidates, the grant committee may follow the principle that international visiting doctoral students from each of the four faculties (Arts and Humanities, Social Sciences, Medicine, and Science and Technology) would receive grants.

9. Documents duly submitted for grant application are sent to Archimedes Foundation and the grant is disbursed according to the partnership agreement signed between the University of Tartu and Archimedes Foundation, and the manual of the Dora Plus sub-activity 2.2.

10. In total, support will be paid up to the extent of the budget specified in the partnership agreement for the 2016/2017 academic year.

11. The grant committee will communicate their decision to the international visiting doctoral student candidate and his/her supervisor not later than 14 calendar days after submission of documents.

12. The grant cannot be used simultaneously with other support paid to cover costs of similar purpose. The international visiting doctoral student must notify the university of receiving similar support from other sources. When using the grant, the information requirements of the European Union structural funds must be followed and observed.

13. Dora Plus sub-activity 2.2 is funded by the European Regional Development Fund and the Republic of Estonia. Dora Plus is implemented by Archimedes Foundation.

(signed digitally)
Mart Noorma
Vice Rector for Academic Affairs
Copies: faculties, P200, DFRH

(signed digitally)
Ülle Tensing