Rules of applying for support for Dora Plus sub-activity 1.2, participation of young researchers in the international exchange of knowledge (study mobility of doctoral students)

On the basis of clause 30 of the Rector of the University of Tartu Decree no. 68 of 17 December 2015, “The rules and principles of the work of the Rector’s Office”, I establish the rules of applying for support for Dora Plus sub-activity 1.2. in the University of Tartu (hereinafter the rules) as follows.

1. The University of Tartu (hereinafter the university) has entered into a partnership agreement No. 36.9-2/63 (hereinafter partnership agreement) with Archimedes Foundation for granting support to doctoral students with the aim to improve the awareness of doctoral students of various teaching and research practices, and their involvement in international cooperation projects, raise the efficiency of doctoral studies and strengthen the compliance of doctoral studies with the principles of innovative doctoral studies.

2. The terms applicable to the grantee, using the grant and reporting are specified in the Dora Plus sub-activity 1.2 grant manual, which is available at http://archimedes.ee/stipendiumid/programm-dorapluss/ (hereinafter grant manual).

3. The grant supports the study mobility of doctoral students to a foreign university or research institution to participate in training or in non-formal or informal learning. The study mobility must be closely related to the research of the grantee. The grant cannot be applied for visiting several countries during one mobility trip.

4. The university can submit as the grantee a person who is a University of Tartu doctoral student at the time of the mobility.

5. A doctoral student can apply for support more than once during the standard period of study, considering that the minimum period for each study mobility is 31 calendar days and it is possible to receive support for up to 10 months. The support is for trips that begin in Estonia and abroad.

6. The grant can be applied for in order to cover the travel costs and the accommodation and living costs related to study mobility. Travel expenses are compensated on the basis of standardised unit prices. The unit prices for accommodation allowance are set out per destination countries and per calendar month (30 days).

7. Grant applications can be submitted by 15 February, 15 May, 15 August, 15 September and 15 November. The application must be submitted so that it reaches Archimedes Foundation at least four weeks before the start of the mobility. In order to apply for the grant,
the doctoral student submits to the university’s Dora Plus coordinator (hereinafter Dora Plus coordinator) through the academic mobility work flow at https://www.is.ut.ee/is/akadmob/ the application and the following documents:

7.1. letter of confirmation about hosting the doctoral degree student, issued by the hosting university or research institution;

7.2. work plan approved by the supervisor of the doctoral thesis for the period of staying abroad.

8. The grantees are selected by the committee formed by the vice rector for academic affairs (hereinafter committee), which comprises one member of each faculty, on the proposal of the faculty dean. The secretary of the committee is the Dora Plus coordinator.

9. Taking into consideration the terms provided in the partnership agreement, grant manual and these rules and the budget assigned for grants, the committee appoints their grantees and submits the list of grantees to the Dora Plus coordinator by 13:00 of the first day of March, June, September, October and December.

10. The Dora Plus coordinator submits the lists of grantees confirmed by the committee together with the information presented in the application to Archimedes Foundation by the first day of March, June, September, October and December at the latest.

11. If it becomes evident before the payout of the grant that the selected grantee cannot use the grant, the Dora Plus coordinator must be notified at the first opportunity.

12. If it becomes evident before the payout of the grant that the chosen grantee cannot use the grant for some reason, the committee may select another grantee.

13. In accordance with the partnership agreement signed between the university and Archimedes Foundation and the grant manual, Archimedes Foundation signs a contract for using the grant and pays the grant directly to the grantee.

14. When using the grant, the information requirements of European Union Structural Funds must be complied with and fulfilled.

15. In total, support will be paid up to the extent of the budget agreed on with Archimedes Foundation for each academic year.

16. Dora Plus sub-activity 1.2 is funded by the European Regional Development Fund and the Republic of Estonia. Dora Plus is implemented by Archimedes Foundation.

17. These rules will be applied retroactively starting from 1 January 2017.

/signed digitally/

Mart Noorma
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