For degree-seeking students of Central and East European, Russian and Eurasian Studies

This information sheet summarizes the most relevant aspects needed for getting started at the University of Tartu. We assume that you have read the Glasgow’s pre-arrival information sheet and here we highlight some aspects linked to the studies at Tartu. The same information, though in different sections, is also provided at the university’s website on [www.ut.ee/en/welcome](http://www.ut.ee/en/welcome). Please let us know if any questions arise from the content below.

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<th><strong>Contacts for admissions and documents’ submission</strong></th>
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| **Admissions Office** | Ms Katre Suumann  
Address: Ülikooli 18, 132  
50090, Tartu, Estonia  
Tel: (+372) 737 6031  
E-mail: katre.suumann@ut.ee |  |
| **Contacts for study related matters and visas/residence permits** |  |
| **Study Abroad Centre** | Ms Ülle Tensing  
Address: Ülikooli 18, 134  
50090, Tartu, Estonia  
Tel: (+372) 737 5150  
E-mail: ulle.tensing@ut.ee |  |
| **Visas/residence permits** | [studentvisasupport@ut.ee](mailto:studentvisasupport@ut.ee) |  |
| **Accommodation at UT dormitories** | Narva str 25  
51013 Tartu  
Tel: (+372) 740 9959  
E-mail: [info@campus.ee](mailto:info@campus.ee)  
[www.campus.ee](http://www.campus.ee) |  |
Academic year 2017/2018

Recommended arrival date: 28.08.2017  
Orientation course: from 30.08.2017 to 01.09.2017  
Autumn semester: from 04.09.2017 to 04.02.2018  
Spring semester: from 12.02.2018 to 01.07.2018  

Housing in Tartu

NB! Applying for a place in the UT’s dormitory is student’s responsibility. Application period is 1-10 June. Please see detailed information here: [http://www.ut.ee/en/welcome/housing](http://www.ut.ee/en/welcome/housing)

Please keep in mind the rules regarding application for accommodation at the UT dormitories and carefully read the information provided on the above-indicated website. The deadlines set for both application and payment of deposit (150 euros) are strict and cannot be extended.

Dormitories mainly consist of twin rooms with a shared bathroom and kitchen (usually 2-3 rooms share a bathroom and a kitchen, in some dormitories the bathroom and kitchen are shared with the entire floor). The rooms include essential furniture. Students should bring (or rather buy in Tartu) their own linen, blanket, pillows and cookware. Before buying new cookware, find out if previous tenants have left behind any cookware that you could use. More information about the dormitories can be found here: [www.campus.ee](http://www.campus.ee)

After arriving in Tartu, you can go directly to the dormitory. Dormitories are open 24/7 and there is no need to find a hotel if you arrive late at night.

If the life in dormitories does not seem to be your style, you can rent an apartment. The prices range from approximately 200 EUR in the farther parts of the town to 450 EUR or more in the centre (1-2 rooms). The rents are the highest in August and September. For alternative housing options, please see [http://www.ut.ee/en/welcome/housing](http://www.ut.ee/en/welcome/housing)

Orientation course

Before the beginning of the autumn semester, 30 August - 01 September 2017, the Study Abroad Centre offers an orientation course for newly admitted international students. The course includes:

- meeting the representatives of the university;  
- introduction to the university’s study system;  
- tour of the university, the library and the town;  
- meeting the tutors.

It is highly recommended that you participate in the orientation course. If you cannot participate in the orientation course, please inform Ülle Tensing, [ulle.tensing@ut.ee](mailto:ulle.tensing@ut.ee) of your planned arrival in Tartu. For more information about the orientation course, check [www.ut.ee/en/welcome/orientation-course-international-students](http://www.ut.ee/en/welcome/orientation-course-international-students)

The detailed schedule of the orientation course will be available on the same website about 2 weeks before the course.
Courses
You can register to courses in the online Study Information System during the first two weeks of the semester. You will receive your username and password for the UT Study Information System by email at the end of August. Information on how to register for courses will be given during the orientation course. Guidelines are also available on www.ut.ee/en/studies/study-regulations/examinations-and-passfail-evaluations.

Right of Residence for EU citizens
EU citizens have the right to stay in Estonia based on a valid travel document or identity card for the period of up to three months. As you are staying longer, you must register yourself as citizen of Tartu within three months from the date of entering Estonia in order to obtain the right of temporary residence. The registration process and the documents required for registration are listed here: www.ut.ee/en/welcome/eu-citizens-right-residence
After the registration, the right of permanent residence is granted for a period of five years. All EU citizens also need to have an Estonian ID code, which will be given upon registering their residency in Estonia.

Health Insurance for EU citizens
International students studying in Estonia are not covered by the Estonian Health Insurance Fund (Haigekassa), unless they are full-time PhD students, employed in Estonia or have the right of permanent residence or a long-term residence permit. Thus, you need to ensure that you have some other health insurance for your period of study in Estonia.

If you have valid health insurance in your home country during your studies in Estonia, you can apply for the EU health insurance card (EHIC) or substitute certificate of an EU health insurance card (form E128). You should apply for that from the social service authorities in your home country before arriving in Estonia. For further information, see www.ut.ee/en/welcome/health-insurance-0

Visas for non-EU students
All the students without EU/EEA or Swiss citizenship need D-type visa (long-term visa) for their studies in Estonia. Please note that the visa should be applied for until the end of January. There are a limited number of Estonian embassies handling visa applications across the world. All the students applying for the visa need to consider that they must visit an Estonian embassy either in their home country or abroad. Those who need to go abroad, please consider that travelling requires additional time and financial resources. The countries with Estonian embassy handing visa/residence permit applications are China, Turkey, Kazakhstan, Egypt, Australia, Ukraine, Belarus, Russia, USA, Georgia, Israel, Canada, India, Japan and some EU countries – Ireland, Finland, Great Britain, France, Latvia and Sweden.

Information regarding the application process and the documents to be submitted for long-term visa (D-type visa) is explained on http://www.ut.ee/en/welcome/non-eu-citizens-residence-permits-and-visas. Please note that the visa should be applied for 6 months, until the end of February (though studies is Glasgow start earlier). Application process will take approximately 10 days, yet you will be told more precise timeline once you contact an embassy. While reading info on the website, please think of the following aspects:
Where, in which country, can I apply for long term (D-type visa)?

*Please consider time and costs needed for travelling and staying in another country!*

Can I provide all documents needed for visa application, do I have them all? The University of Tartu will give you the admissions letter and in order to apply for the visa, the scanned admissions letter is sufficient; there is no need to hand in the original admission letter for visa application.

Do I have sufficient funds to apply for visa and support my studies in Estonia?

*A reminder – minimum requirement for legal income is at least 260 euros per month, yet this is considered as an absolute minimum and does not cover your costs during studies. Please check the amounts needed for covering minimum living costs on [http://www.ut.ee/en/studies/practical/before/cost](http://www.ut.ee/en/studies/practical/before/cost).*

The ways to prove legal income are:

- lawfully earned remuneration for work;
- parental benefits;
- unemployment insurance benefits;
- income received from lawful business activities or property;
- pensions;
- alimony (maintenance support);
- benefits paid by a foreign state;
- subsistence ensured by family members (i.e. spouse, parents of minor child, parents of adult children who need care and assistance, adult children or grandparents of parents or grandparents who need care and assistance, parents or grandparents of adult child who is studying at full load, guardian) earning legal income.

For demonstrating sufficient legal income, the best way is to provide a bank statement indicating regularity of the income received within the last six months.

Do not forget to sign the application documents properly! All questions linked to this topic, please send directly to studentvisasupport@ut.ee.

**Health insurance**

International students studying in Estonia are not covered by the Estonian Health Insurance Fund (*Haigekassa*), unless they are full-time PhD students, employed in Estonia or have the right of permanent residence or a long-term residence permit. The Estonian Police and Border Guard Board has confirmed that the following companies can be used for health insurance, so please consider these - [www.ut.ee/en/welcome/health-insurance-0](http://www.ut.ee/en/welcome/health-insurance-0). Yet, if you choose another company, it is still all right since your studies in Estonia will only be for six months.

**Students to students’ services**

*Tutors* are the UT students who help newly arrived students adapt into academic environment at the University of Tartu. They are ready to give additional guidance and information on several matters, varying from studies to living conditions in Tartu. All international students are divided into small groups and each group has a tutor. Please feel free to contact your tutor once you have heard from him/her. If you have not received any message from your tutor by the middle of July, please contact the tutors’ coordinator Ms Liana Martin ([liana.martin@ut.ee](mailto:liana.martin@ut.ee)).
In addition, there is **International Student Ambassadors (ISA)** network at UT. ISA includes international degree students who represent the university abroad and the UT international student community in Estonia. Follow them here: [https://www.facebook.com/utambassadors](https://www.facebook.com/utambassadors) and learn more here: [http://isa.ut.ee/](http://isa.ut.ee/)

Moreover, there is **Erasmus Student Network (ESN)** who supports all international students studying at UT by offering various socializing activities. All the announcements about their weekly events can be followed on their Facebook page (TBA), on their aims and activities learn more here: [https://www.esn.ee/tartu/](https://www.esn.ee/tartu/)

### After arriving to Tartu

Upon arrival to the university, all international students must bring the **original documents of their previous education level** to the Admissions office (the same set of documents you submitted with your application). This is not required in the case, the same set of documents was sent directly by the higher education institution you graduated. Documents must reach the Student Admissions within the first 2 weeks from the beginning of semester (by 15 September).

### Useful links

About the city of Tartu – [www.tartu.ee](http://www.tartu.ee)  
Learning some Estonian before coming to Estonia may make your arrival and first days in Estonia more enjoyable. One way to learn the basics of the Estonian language is to take the free online course on [www.keeleklikk.ee/index.php](http://www.keeleklikk.ee/index.php).

### Looking forward to seeing you in Tartu!

Yours sincerely,  
Study Abroad Centre  
Office of Academic Affairs  
University of Tartu