Rules of applying for and payment of Dora Plus sub-activity 2.2 grants for international visiting doctoral students

On the basis of clause 30 of the Rector of the University of Tartu Decree no. 68 of 17 December 2015 “Rules and Principles of the Work of the Rector’s Office”, I establish the rules of applying for and payment of Dora Plus sub-activity 2.2 grants for international visiting doctoral students as follows.

1. University of Tartu has entered into a partnership agreement No. 36.9-2/63 (hereinafter partnership agreement) with Archimedes Foundation to support the mobility of international visiting doctoral students.

2. Dora Plus sub-activity 2.2. enables to support the studies and research of international visiting doctoral students at the University of Tartu during 1–10 months. The minimum period of study mobility is 30 calendar days.

3. The terms and conditions of applying for grants to supervisors and international visiting doctoral students are provided in the decree no. 471 of the Minister of Education and Research of 9 December 2015 “Establishing the terms for granting support to implement the “Dora Plus” action “Support for internationalisation of higher education, for mobility and young generation” and in the Dora Plus sub-activity 2.2 manual, approved by Archimedes Foundation.

4. Grant applications to support the studies or research of an international visiting doctoral student are submitted in two parts.

   4.1. The supervisor in the University of Tartu submits to the Dora Plus coordinator (Kadri Orula, kadri.orula@ut.ee):

   4.1.1. the individual work plan and the goals of the international visiting doctoral student for the period while the student is at the University of Tartu.

   4.2. The international visiting doctoral student applicant submits the following documents electronically (at https://incoming.ut.ee/courses/course/1915-visting-phd) and on paper by the date specified by the university:

   4.2.1. application;

   4.2.2. academic CV;

   4.2.3. certificate from the educational institution of the student’s country of residence that he/she is matriculated as a doctoral student during the mobility period;

   4.2.4. identification document (copy of ID card or passport).
5. Notification of the deadlines of application rounds is sent via the supervisors’ mailing list (juhendajad@lists.ut.ee) and published on the university’s website http://www.ut.ee/et/dora.

6. Applications must be submitted in such a manner that the grant committee is able to make their decision on satisfying the application before the person is admitted to the University of Tartu as an international visiting doctoral student.

7. Applications are reviewed and the decision is made by a grant committee, consisting of the following members:
   Reet Marits – Senior Specialist for Doctoral Studies;
   Ülle Tensing – Head of Study Abroad Centre;
   Kadri Orula – Structural Fund Coordinator / Dora Plus Coordinator, secretary of the committee.

8. If there are equal candidates, the grant committee has the right follow the principle that international visiting doctoral students from each of the four faculties (Arts and Humanities, Social Sciences, Medicine, and Science and Technology) would receive grants.

9. Documents duly submitted for grant application are sent to Archimedes Foundation and the grant is disbursed according to the partnership agreement signed between the University of Tartu and Archimedes Foundation, and the manual of the Dora Plus sub-activity 2.2.

10. In total, support will be paid up to the extent of the budget specified in the partnership agreement for the respective academic year.

11. The grant committee will communicate their decision to the international visiting doctoral student applicant and his/her supervisor not later than 14 calendar days after submission of documents.

12. The grant cannot be used simultaneously with other support paid to cover costs of similar purpose. The international visiting doctoral student must notify the university of receiving similar support from other sources. When using the grant, the information requirements of European Union Structural Funds must be complied with and observed.

13. Dora Plus sub-activity 2.2 is funded by the European Regional Development Fund and the Republic of Estonia. Dora Plus is implemented by Archimedes Foundation.

(signed digitally)
Anneli Saro
Vice Rector for Academic Affairs, Professor

Transcript: faculties, P2OO

(signed digitally)
Kadri Orula